

# ANNOUNCING

Fall 2018

## Individual HEA Membership \$ Grant Applications \$



Thinking of a **school project** you'd like to try?  
Is a **unit** coming up which needs something extra?  
Working on **interventions** with students?  
Hoping for a new piece of **software**?  
Looking to **enhance** your curriculum?  
Need a **class set** of headphones or mice?  
But the school budget does not cover it?



HEA will provide individual member grants of up to  
**\$150\***

### Interested?

Fill out the application (carefully read the required information) and send it to the HEA office via inter-district mail, snail mail, or by email. Grant applications **must be received** at the HEA office by the **4:30 PM** deadline of **November 26<sup>th</sup>, 2018**

\*All items being purchased, including any shipping and handling, must be within the grant limits.

Grant submission does not mean automatic grant award.

Grants do not cover previously purchased items.

This is not for professional development/conferences.



# Things to know

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- Not all applicants will receive a grant
- Only ONE grant will be awarded per member
- Items which should be available through a normal school budget will not be considered i.e. printer paper, pencils, pens, staplers. If you think your items may be in question, please provide details about how it falls outside of the normal school budgets.
- The grant committee will be considering grant applications based on a number of criteria including, but not limited to, the following
  - Need/Description – Why do you need this grant? If you received this grant, how would this grant benefit your classroom? A lack of this piece of the application will be an automatic denial
  - Commitment to writing a summary of the benefits of the grant
  - Adequate research and documentation of costs – Total cost of items, shipping, handling, tax, etc. does not exceed \$150. We will not award grants that exceed \$150 even if member offers to pay the difference.
  - Previous recipient of a grant this school year
  - Proposal is clearly presented and complete
- Be Specific

**GOOD LUCK!**

